

From: compliance@libdems.org.uk

Date: Mon, 17 Jan 2022 at 15:39

Subject: **Your January compliance update**



Happy New Year, we hope you had an enjoyable and restful break over the festive period. Welcome back to our returning officers and welcome to our new colleagues. 2022 looks likely to be an exciting year with a number of opportunities for the Liberal Democrats.

December PPERA return

We have only received 37% of last month's donation reports. If you haven't submitted yours yet, please do so urgently, even if it's a nil return. If you are unsure how to submit your return, please email the Team: compliance@libdems.org.uk

January Compliance Clinic

On the 3rd Monday of every month we hold an hour-long Compliance Clinic. It is an opportunity to ask us anything Compliance and Data Protection related. To join us on 17th January at 6pm, just email the Compliance Team for the Zoom link.

In addition to our regular Compliance Clinics, we will be putting on other special online clinics as detailed below - just email us to book a place.

Annual Account Compliance Clinics

- Mon 31st Jan - 6-7pm
- Wed 9th Feb - 3-4pm
- Tue 15th Feb - 3-4pm
- Fri 4th Mar - 3-4pm
- Mon 7th Mar - 6-7pm

Annual Accounts

A reminder that the deadline for submitting your Accounts is **15th March 2022**. Templates and guides can be found here: <https://www.libdems.org.uk/2021-annual-accounts>

If you're lucky enough to have income or expenses over £250,000, please contact the Compliance Team immediately so we can guide you through some additional steps.

One to One Sessions

New for 2022, we are offering appointments for help needed on a 1-2-1 basis. The appointments are 15 minutes long and can cover Data Protection or Compliance. We are initially holding them on the following Mondays between 3pm and 4pm:

7th Feb ~ 7th Mar ~ 4th Apr ~ 2nd May

This will give you a forum to discuss an issue that is worrying you, in more depth. If you would like an appointment just email us with a brief summary of the query (this is to make sure that we get the best person to meet with you).

Over the next few weeks, you will receive numerous emails from us but as always, if you have any questions, please do not hesitate to get in touch with the Team.



Kerry Buist (she/her)
Head of Compliance,
Liberal Democrats