

From: Kerry Buist - Liberal Democrats
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Subject: Your January Compliance Update



Your January Compliance Update

Happy New Year and welcome to a very busy election year! Welcome on board to new officers and thanks to those with us last year for the work you've done.

Please ensure your executive officers for 2024 have been recorded on Lighthouse to remain compliant and receive important information.

We have a number of things coming up to support local parties - so keep an eye out for our emails. As well as our monthly clinics and extra ones for the Annual Accounts, we'll run a bitesize daily training programme in February.

December PPERA Return

The December donation report is due by **10th January** (even if a nil return).



Donation queries: compliance@libdems.org.uk

Lighthouse issues:

- Check that a Chair & Treasurer are listed in order to submit returns
- Refer to the [user guide](#)
- Consult your local Superuser
- Raise a problem report within Lighthouse
- Email: support@libdems.org.uk

Changes to Reporting Levels

Statutory Instruments have been passed, increasing the reporting levels from 1st Jan 2024.

£2230 is the new reporting limit (up from £1500).

Permissibility threshold remains at £500.

General Election Ready for Treasurers



Mon 15 Jan, 6-7pm

Our January Compliance Clinic is a special one to help Treasurers prepare for a General Election.

Email compliance@libdems.org.uk to register for the Zoom session.



Annual Accounts 2023

Here's the [guide and template](#).

For accounts under £250,000, the deadline for submitting the year-end report is **15th March** (or two months later for those over £250,000).

Register for the **Annual Accounts Briefing** on **Wed 24 Jan, 10-11am** by emailing compliance@libdems.org.uk for the Zoom link.

Dates to follow for the Annual Accounts clinics which begin next month.

General Election Agents

Help ensure your local party has someone registered for accreditation.

Email compliance@libdems.org.uk for details of upcoming training sessions.



UK GDPR

1) Please ensure that the [officer training](#) is completed by new personnel and those needing a refresher after twelve months.

Regardless of your role, you're likely to be handling personal data in some form so this is good practice.

Do consult the accompanying [training guide](#).

2) The person responsible for personal data in your local party or organisation should also complete the [Checklist for Local Parties / Groups](#).

Please send any queries to data.protection@libdems.org.uk

One to One Appointments

Need to discuss a Compliance or Data Protection matter in greater depth?

Email an outline of your query to compliance@libdems.org.uk and we'll pair you with one of our specialists for a private online / telephone appointment.



Your Resources

- [Compliance updates](#)
- [Treasurer Training](#)
- [Boundary changes \(England\)](#)
- [Digital imprints](#)
- [WhatsApp guidance](#)
- [Eventcube and Fleet rebates](#)

Best wishes,



Kerry Buist (she/her)
Head of Compliance and
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