The shortlisting committee should produce a profile of the Constituency.

It should include

The area covered including detailing the larger and smaller settlements / Towns / villages

The electorate numbers and their spread across the Constituency.

The political position.

How the political parties did in the recent General Elections

How the parties did in recent local elections

The local Party membership is it increasing / decreasing / static.

The organisation of the local Party

Is the local population rural / urban

Any major issues faced in the Constituency

Finally the name of local contact/s who could provide more information