The rules for e-ballots are detailed in the Rules Appendix F

A number of members are trained, in each Region, to manage the electronic ballots.

RO/ARO should ask their RCC for details of who is managing the e-ballot they are running.

The RO should then contact them and supply all the necessary information as detailed in Appendix F.

They will provide all the necessary administration of the e-ballots including the count.

All eligible members in a Constituency will be sent details of their e-ballot to their registered e-mail address.

Those members who have opted out of electronic communication, share an e-mail address with other members or have a restricted address (eg .gov) will have the option of applying to the RO for a paper ballot.

There are two sample Members mailing (Hustings invite) which clarify the ballot details for each member.

(ROGN 34a for those eligible for e-ballot, ROGN 34b for those needing to apply for a paper ballot)

The ballot opens at the close of the last Hustings and normally is open for 14 days.

RO’s should agree with the candidates/SC /LP whether a declaration of the result, by e-mail, is acceptable – this may apply when there are limited numbers of candidates (e.g. one candidate and RON).

If not then arrangements should be made with the ballot manager, candidates and SC/LP to hold the count on zoom

The RO should then seek agreement to the result, by e-mail, from all the candidates prior to formally announcing the result.

Full Process Rules 60 – 63. Short process Rules 50 – 53.