

**From:** compliance@libdems.org.uk  
**Date:** Wed, 11 Jan 2023 at 14:45  
**Subject:** Your January Compliance Update



Happy New Year. 2023 is a busy year for the Party and especially Compliance. We have the local elections in about four months time and we need to prepare for the General Election, whenever that may be.

If you are a new officer, congratulations on your appointment and if you were with us last year, thank you for the work you've done.

We have a number of things coming up to support local parties - so keep an eye out for our emails. As well as our monthly clinics and extra ones for the Annual Accounts, we run a comprehensive 28 day training programme in February.



## **December PPERA Return**

If you haven't already, please submit your December donation report **ASAP**.

For help, contact the following urgently:

- Lighthouse issues - [support@libdems.org.uk](mailto:support@libdems.org.uk)
- Donation queries - [compliance@libdems.org.uk](mailto:compliance@libdems.org.uk)



## Annual Accounts 2022

Your guide and template can be found [here](#).

For accounts under £250,000, the deadline for submitting the year-end report is 15th March or two months later for those over £250,000.

**Attend the Annual Accounts Briefing Session (Sat 21 Jan, 10-11.30am)** - email [compliance@libdems.org.uk](mailto:compliance@libdems.org.uk) for the Zoom link.

Dates to follow for the Annual Accounts clinics.



## January Compliance Clinic

Got a query? Then pick our brains on **Mon 16 Jan, 6-7pm**.

Simply email us to reserve your spot.



## **Voter ID**

The first of our training sessions on the new voter ID requirements for elections are on:  
Wed 1 Feb + Thurs 9 Feb (6-7pm).

Join us on Zoom by contacting [compliance@libdems.org.uk](mailto:compliance@libdems.org.uk) for a place.



## **One to One Appointments**

Need to discuss a Compliance or Data Protection matter in greater depth?

Email us an outline of your query and we'll pair you with one of our specialists for a private online / telephone appointment.



## Data Protection

The person responsible for personal data in your local party or organisation should complete both the checklist and training.

Please also ensure that the training is completed by new officers and those who need a refresher after twelve months.

Regardless of your role, you're likely to be handling personal data in some form so this is good practice.

Do consult the [training guide](#) and send any queries to: [data.protection@libdems.org.uk](mailto:data.protection@libdems.org.uk)

1. [Checklist for Local Parties/Groups](#)
2. [Training for Party Officers](#)



## Postage Stamps

Royal Mail have now given until the end of **June** to use up non-barcoded stamps.

Best wishes,



**Kerry Buist** (she/her)  
Head of Compliance,  
*Liberal Democrats*

Published and promoted by Mike Dixon on behalf of the [Liberal Democrats](#), 1 Vincent Square, London, SW1P 2PN.