

Literature: Oversee the writing, artworking, printing and distribution of literature, including liaising with printers about any externally sourced printing and direct mail.



Regular Campaign Activity: Work with ward teams to set up regular campaign activity, such as canvassing sessions, action days, delivery blitzes and phone banks. This may include organising resources and generating canvass lists for Minivan.

Volunteers: Work with ward teams to recruit, develop and manage volunteers, and maintain a members and helpers database.

Digital: Work with the council groups and the local parties to keep the local websites up to date and social media accounts active.

Communications: Support local party officers to ensure regular email and other communications to members about campaigns, fundraising and policy, and work with the council group political assistants to support broader media and public relations activities.